

Education Specialists, LLC

11511 Katy Freeway, Ste. 502

Houston, TX 77079

Phone: 713-461-7996

Tamra “Tami” J. Renfro, M.Ed. * Olivia Wuensch, M.Ed. * Wendy Bischoff

Dear Parents,

We look forward to testing your child at our office as part of the required admission process for **Trafton Academy**.

Our office (11511 Katy Freeway) is located just west of the Sam Houston Tollway on the south side of Katy Freeway between Kirkwood and Wilcrest. Our office is a six-story building. Parking is available on all sides of the building. Just do not park in a reserved spot. Our office, suite #502, is on the west side of the building on the fifth floor.

You may contact me at 713.461.7996 to schedule your appointment for testing. The enclosed Confidential Student Information form is to be completed prior to testing. Please bring this paperwork along with the assessment fee of \$300.00 (cash or check payable to Education Specialists, LLC) when you come to your scheduled appointment.

Please come with your child to our waiting area a few minutes before your scheduled appointment time. This will help your child get comfortable with the setting, as well as, help our office run on schedule. **Please have only one person attend the testing appointment with your child**, this will help our office to remain quiet for the children testing.

Please make any cancellations or changes at least 24 hours in advance to avoid the \$30.00 cancellation fee.

Your child's results will be forwarded to **Trafton Academy** within a week of completing the assessment. If you wish to obtain a copy of the report and to have a conference about the results, an appointment can be made directly with the examiner that works with your child. This service is provided for an additional charge.

Call 713.461.7996 several days ahead if you need further directions or clarification.

We look forward to meeting you and working with your child.

Sincerely,
Tami Renfro