



TRAFTON ACADEMY

Educating Minds, Building Character for Life.

Lunch and Study Hall Account

Lunch and study hall charges are funded by one account. Charges are tabulated weekly and applied to each student's account. The big difference in the two activities is that lunch is pre-paid by the school, hence money needs to be in the account to order lunch. A suggested beginning amount is \$100. Parents are requested to keep a minimum of \$30 in the account to cover weekly charges.

When the account falls below this amount then an email will be sent to the parents for additional funding. Should the account not be recharged, and the student owes the school money, then a student's account could be frozen until monies are received.

Procedure for Creating a Lunch/Study Hall Account

- Account for one child at Trafton: the parent should send cash or check (separate from tuition) to the Office with the name and grade of your child and denote "lunch" or "study hall" in the memo area.
- Account for more than one child at Trafton: the parent should send cash or check to the Office with the name and grade of your children and denote "lunch" or "study hall" in the memo area. You may combine all monies in one check (separate from tuition). Unless otherwise specified the money will be divided equally among the students.

Contact Janne Stone via email at jstone@trafton.org with any questions.