



TRAFTON ACADEMY

Educating Minds Building Character for Life.

2026-2027

Parent/Student Handbook



THE SCHOOL PHILOSOPHY

Trafton Academy exists for the welfare and development of the whole child. Education at Trafton is student-centered, recognizing each child as a unique individual with distinct interests, needs, and abilities. We believe children learn best in a safe, structured, and nurturing environment where they feel valued, supported, and challenged to reach their fullest potential.

We provide a warm, loving atmosphere with small class sizes that allow teachers to know students personally and easily identify and develop individual strengths. Fairness, compassion, and clearly defined boundaries are central to our school culture, helping students feel secure, respected, and cared for throughout their time at Trafton. Our faculty consists of compassionate educators who enjoy teaching and are deeply committed to the academic and personal growth of their students.

Trafton Academy follows a traditional educational model that emphasizes foundational learning through written instruction and hands-on academic practice. Our curriculum is among the finest in Houston and is thoughtfully aligned from grade to grade, ensuring continuity and smooth transitions from Pre-K through eighth grade. This intentional progression allows students to build confidence and mastery as they advance academically.

Beginning in our early childhood classrooms, students are taught strong organizational skills and effective learning techniques that continue to develop through middle school. A variety of study tools and strategies are introduced to promote independence, critical thinking, and academic responsibility. Through this approach, students learn to think creatively and analytically, draw logical conclusions, and clearly express their ideas in both written and spoken form. As a result, area high schools with competitive admissions know that Trafton students are better prepared than their peers.

Equally important to academic achievement is the development of character. Trafton Academy offers a Character Development program that reinforces good citizenship, personal responsibility, respect for others, and integrity. Students are guided to develop an appreciation for their role within their family, school, and community, and to understand their responsibilities to themselves and to others.

Trafton Academy also offers a wide variety of extracurricular activities, including clubs, athletics, and fine arts. These opportunities allow students to explore new interests, expand their knowledge, develop athletic abilities, and build meaningful friendships. Our art department provides a creative space where students can express themselves, think imaginatively, and develop confidence through artistic exploration.

Through a balanced focus on academics, character, and enrichment, Trafton Academy is committed to educating the whole child and preparing students for success in school and in life.

THE SCHOOL

Regulations exist for the purpose of creating and maintaining an orderly atmosphere in which the ideals and aims of the school may be realized. Students are expected to adhere to all regulations for the good of the school community.

Requests for information and inquiries should be directed as follows:

General matters pertaining to the school:

Mr. Pat Tatum, Director

Mrs. Nicki Hutchins, Principal

Mr. Patrick Cone, Assistant Principal, Grades 7–8

Mrs. Kathy Welch, Assistant Principal, Grades 4–6

Mrs. Vicky Chan, Assistant Principal, Grades Pre-K3–3

Ms. Olivia Jolet, Marketing & Development Director

Mrs. Libbie Hill, Admissions Director

Mr. Zach Finger, Athletic Director

Ms. Kristi Nowell, Registrar

Mrs. Shawn Dobbs, Administrative Assistant, Main Campus

Mrs. Darlene Tatum, Administrative Assistant, Annex Campus

School office phones:

713-723-3732 (Main Campus, 4711 McDermed Drive; Grades Pre-K–3, 7, 8)

713-723-3228 (Annex Campus, 10500 Cliffwood Drive; Grades 4, 5, 6)

713-723-5888 (Admissions)

832-776-5070 (Study Hall) 3:30-5:30 P.M.

The school office is open at 8:00 A.M. and closes at 3:30 P.M.

THE SCHOOL DAY

Classes begin: 1st bell at 8:00 A.M.

Tardy bell at 8:05 A.M.

Regular Dismissal:

Pre-K3–3rd dismiss at 3:00 P.M.
4th–8th dismiss at 3:20 P.M.

Early Dismissal: (half days)

Pre-K3–3rd dismiss at 12:00 P.M.
4th–8th dismiss at 12:15 P.M.

Early Pickup: If a parent needs to pick up a student during the day, please call the school to notify the Administrative Assistant.

Car Tags for Pick-up: For student safety, all vehicles in the carpool picking up students must display a car tag on the rearview mirror provided by the school.

Closing of School: The local radio and TV stations will carry all school closing announcements due to inclement weather or other emergencies. Parents will receive email or text communication. We traditionally follow HISD's plans in these events. **If HISD is closed due to weather, Trafton Academy will be closed, OR we will release a statement to the contrary.**

Calendar: The official calendar for all school events is produced monthly. Before any event is placed on the calendar or scheduled, it must be called to the Director's attention.

Contact Information: It is necessary that the school be notified when there is a change in home address, phone numbers, and e-mail addresses. This is EXTREMELY IMPORTANT so that we keep our emergency information up to date.

AFTER-SCHOOL CHILDCARE

Study Hall: Grades 3–8
Main Campus – 4711 McDermed Dr.

Study Hall Hours:

3:30-4:30 P.M.

Monday—Friday

\$10 per day

Extended Day Hours:

4:30-5:30 P.M.

Monday—Friday

\$10 per half hour

After 5:30 P.M., the cost is \$1 per minute

Available every full school day, excluding scheduled half days.

Please call (832) 776-5070 to pick up your child any time after 3:30 P.M.

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THE PARENT COMMITMENT

Visit FACTSmgt.com and log in to view daily assignments, grades, and current conduct. Login information is provided to new families at the beginning of the school year. General school information, such as upcoming dates and important announcements, may be found at www.trafton.org.

Trafton Academy reserves the right to terminate enrollment of any student(s) if it is determined by the school's administration that:

- ❖ A positive working relationship between the school and parent/guardian no longer exists or is irreparably damaged
- ❖ The parents/guardians have failed to provide the support and assistance to which each child is entitled

Failure by a student, parent, or guardian to comply with the rules, regulations, and policies outlined in this handbook may result in the termination of the student's enrollment and/or denial of re-enrollment for the upcoming school year.

Campus Visitors: Please do not drop in unannounced. Parent/Teacher visits **MUST BE SCHEDULED** with the Office or the teacher. For an appointment with a faculty member, either call the office or send the teacher a note requesting a phone call so that an appointment can be arranged. All parents and visitors must report to the Main or Annex Office for a visitor's pass.

Concerns: If concerns arise, feel free to discuss these with the particular teacher. If further assistance is necessary, please make an appointment with the Assistant Principal, Director, and/or Principal. Be mindful not to undermine the teacher's authority and position with your child.

Notes to Parent: Information will be sent to you from school that will require your prompt attention and signature. Please read, sign, and return these as requested. A homework folder is provided to facilitate the process.

Telephone: Students may not use the school phone for personal plans; arrangements should be made at home in advance. If a student becomes ill, the Office will contact parents. For after-school plans, text your child directly—they can check phones during afternoon homeroom.

Field Trips & School Trips: Field trips (during the regular school day) are planned. These are required activities, and all students are expected to attend. **The cost of Camp Tejas (grades 4, 5, 6) and the Texas History Trip (grades 7-8) are not included in the tuition, but both are REQUIRED field trips.** This is not a time for other family functions. Payment will be required for this trip regardless of attendance.

Lunches and Outside Food Delivery: For the safety and security of our campus, food deliveries from outside vendors or third-party delivery services are **not permitted**. This includes, but is not limited to, services such as Uber Eats, DoorDash, Grubhub, or restaurant delivery drivers. All student lunches must be brought from home or provided through approved school arrangements.

Camp Tejas & Spring Trip Notice: Students in **4th through 6th grade** who receive a **suspension** at any point during the school year will **not be permitted to attend Camp Tejas**. Students in **7th and 8th grade** who are suspended during the school year will **not be eligible to attend the Spring Trip**. All these trips are privileges and are reserved for students who demonstrate responsibility and respectful behavior throughout the year.

Teachers' Parking Lot: Parents should **never enter the teachers' parking lot** to pick up or drop off children before or after school. **Exception:** if directed by the coach for sporting events or if purchased/won at a school auction.

STUDENT DRESS CODE

Dress Code: The School Administration and teachers expect all students (Pre-K through 8th) to dress in a fashion that reflects good taste and a style appropriate for a school day. The dress code should be maintained at all Trafton functions, excluding the fall carnival, Camp Tejas, field day, and R.A.M.P. Any dress, grooming, or accessories that the Administration deems unsafe, dangerous, or disruptive may be prohibited.

Dress Code Violation: Students who do not comply with the school's dress code will be sent to the Administrative Assistant's office to have their name recorded in the Dress Code Violation Binder. Upon the first and second violations, no disciplinary action will occur. On the third violation, the student will be assigned noon detention, and an email will also be sent to the student's parents or guardians. Receiving noon detention will result in a reduction of the student's homeroom conduct grade.

Acceptable clothing is as follows:

Shirts: T-shirts or polo shirts purchased from our vendors (Lands' End, Buffalo Specialties, and Squadlocker) **MUST** have the old or new Trafton logo. Other appropriate shirts include those ordered for spring trips or other special school events. Shirts must always remain tucked in for students in grades 3-8.

Students in **grades Pre-K-8th** are required to have a royal blue shirt for field trips. In addition, all **7th** and **8th**-grade students are required to have the red and light blue (boys)/light pink (girls) shirts for the Texas History trip.

*All **8th graders** are required to have the white long-sleeve or short-sleeve dress shirt with the Trafton Logo. Girls must wear either navy or khaki skirts, while boys are expected to wear either navy or khaki pants for high school tours.*

Shorts: All students may wear **8-inch** khaki or navy-blue walking shorts, which may be purchased anywhere. Belts must be worn with ANY shorts or pants having belt loops. For Pre-K and Kinder students, the shorts may be of any appropriate length, and a belt is not required to be worn. Elastic waist shorts are acceptable for grades Pre-K-3. Solid black athletic leggings may be worn under uniform shorts.

Pants: Classic navy, khaki, and plain classic fit blue jeans (not hip huggers) are allowed. The classic jeans should be the standard blue jean color. They may not have color changes, fading, rips, or holes.

Skirts: Khaki or navy-blue skirts may be worn by girls in all grades. (Only solid black athletic leggings may be worn under uniform skirts. The hem of these skirts must be longer than the fingertips. Shorts must always be worn under skirts. Parents should acknowledge that children grow, and their bodies change; therefore, a skirt that fits the year before may not fit this year

Dresses: May be worn by girls in grades Pre-K-3 and are available in the Lands' End catalog.

Sweatshirts, Jackets and Hoodies: Must be purchased from one of our vendors and **MUST** contain the old or new Trafton logo. Sweatshirts are not allowed to be worn under a Trafton shirt.

Students may wear outerwear from non-Trafton vendors when the day's high temperature is below 40 °F.

Shoes: Appropriate school-style shoes with backs must be worn. Shoes appropriate for running must be worn for P.E.

Hair: Hair should be clean and neat in appearance and kept out of the eyes. Hair color must appear natural.

Boys: Traditional style only; no fad or trend haircuts, including, but not limited to, undercuts. Hair may not be cut shorter than a #2 blade. Facial hair is not allowed. The Administration reserves the right to request a student to get a haircut should his hair be deemed too long.

Girls: Traditional hair styles only: no fad or trendy styles, or any hair style that the Administration deems inappropriate.

Sports Team Attire: As a member of a Trafton athletic team, a student is allowed to wear the team uniform on the day of a game or event. As with any other shirt, sports jerseys must be tucked in. Boys/girls in a sleeveless sports jersey need to wear a short-sleeved shirt underneath to cover the armpits.

For the purposes of differentiation, the school will recognize the student's gender at birth.

Not Allowed at Trafton

- ❖ Oversized or too-tight clothing (Pants, shorts, and skirts must fit the waist. Pants MUST NOT drag on the ground.)
- ❖ Long-sleeved shirts are not to be worn under short-sleeved shirts
- ❖ Rolled skirts or shorts
- ❖ Torn, ragged, cut, or split-up-the-side clothing
- ❖ Excessively soiled clothing
- ❖ Capri pants, coveralls, overalls, bibbed shorts, sweatpants, and tear-away pants
- ❖ Excessive jewelry
- ❖ Earrings on boys
- ❖ Devices that play music. Exception: cell phones that are turned in during homeroom
- ❖ Headphones/Ear Pods (must be put away upon arriving on campus.)
- ❖ Apple watches or similar smart devices (must be turned in during homeroom)
- ❖ Sandals or other shoes without backs, steel-toed shoes, army boots, and slippers (not allowed at any time)

The Administration reserves the right to review and reject any fashion statement (i.e., styles, jewelry, appropriate sizing, etc.).

Cell Phones: Upon arriving on campus, all phones must be turned OFF. Students are **not allowed to have phones or phone watches in their possession during the school day**. All cell phones will be returned during afternoon homeroom. Once returned, phones must remain in students' backpacks during carpool and may not be used unless a teacher on duty grants permission. **Unauthorized use of a cell phone may result in the confiscation of that phone until a parent comes to the Office to claim it.**

STUDENT ATTENDANCE

Absences and Tardies: A student's academic success is closely tied to regular attendance. If a student's combined total of absences exceeds 18 days in an academic year, for full school days grades Pre-K-5th or individual class periods grades 6th-8th, the student may receive no grade for the year or no credit for the affected class. (**Note: Three tardies are counted as one absence**) Students who arrive late must report directly to the Office to sign in before entering class. Every effort should be made to arrive at school on time. If tardiness is due to a doctor or dentist appointment, a note is required. If tardiness becomes habitual, a parent conference may be requested, as class time is valuable and should not be lost. (**Note: If a student arrives after 11:30 a.m. or leaves school before 11:30 a.m. on a school day, the student will be counted as having a half-day absence.**)

Illness and Make-Up Work Policy: In the case of illness, a written doctor's note is required. When a student is absent, homework must be collected for each day of absence, and it is the student's responsibility to arrange make-up opportunities for any missed tests or quizzes. If a student is absent on a Tuesday, the missed work is due by Thursday. Upon returning to school, students have two school days to meet with their teachers and establish a schedule for making up missed tests and quizzes. Tests that were scheduled before an absence must be taken on the original test date if the student is present. In cases of extended illness, exceptions may be made.

Illness Policy:

Fever: A student may not attend school with a temperature of **99.2 °F** or above. A student may not return to school until he/she has been fever-free, without medication, for 24 hours. For instance, a student who is sent home on Monday should be kept home and not return before Wednesday, barring any further evidence of illness on the missed Tuesday.

Vomiting/Diarrhea: A student who is vomiting or has diarrhea may not attend school. A student may not return to school until vomiting or diarrhea has ceased, without medication, for 24 hours. For instance, a student who is sent home on Monday should be kept home and not return before Wednesday, barring any further evidence of illness on the missed Tuesday.

Lice: A student with lice may not attend or return to school until the treatment has been given and all nits have been removed. A student must provide a signed note from a professional treatment center or doctor indicating they are lice and nit-free.

Medication: Parents must hand-deliver to the Office all authorized medication in the **original container** that their child is required to take during the school day. All such necessary medications must be kept by the school office, which must have authorized instructions as to their use. No student may have medication in their possession.

Vaccinations: A student must have and maintain a current immunization status as a requirement for enrollment. We do not accept conscientious or medical exemptions.

STUDENT CONDUCT

The climate in our classrooms and the general atmosphere in our school buildings and on our playgrounds must be one of harmony and respect for all persons and property. Rules and guidelines help define acceptable behavior.

Trafton Academy has three rules: respect yourself, respect others, and respect property. With these three rules, we hope to help students: (1) assume responsibility for their actions; (2) act in a courteous manner; (3) cooperate with each other; (4) show interest and tolerance for others; and (5) adopt socially accepted goals. To this end, Trafton Academy has set down the following guidelines.

Guidelines for Student Conduct: When a student shows respect for others, he or she is demonstrating respect for himself or herself.

- Students are expected to treat others with kindness, respect, and courtesy by his/her words and deeds and strive to practice cooperation in day-to-day encounters. Proper behavior should be guided by a sense of fairness to others, as well as to oneself.
- Students are expected to respect the rights and property of others.
- Students are expected to accept responsibilities and perform their duties willingly.
- Students are expected to use acceptable language in all areas of school life.
- Students are expected to participate in all classroom activities and complete assignments to the best of their ability. Assignments are expected to be completed in a timely fashion.
- Students are expected to courteously follow the directions of teachers and other school personnel, whether in or outside of class.
- Students should not lie, cheat, or steal, nor tolerate others who do.
- It is the responsibility of each student to help maintain scholastic integrity at Trafton Academy by refusing to participate in or tolerate scholastic dishonesty or cheating.

Conduct: Conduct is recorded on the report card under *Citizenship*. Good behavior is expected. The basic in-class rule is simple: the student is expected to listen, learn, and be kind and courteous to peers and teachers. A student must refrain from doing anything that might inhibit his or her learning or the learning of others. If a student uses derogatory language toward others or swears, the student will be sent to the office immediately. Consequences will vary depending on the severity. All school trips are privileges and are reserved for students who demonstrate responsibility and respectful behavior throughout the year.

Conduct Grading:

- E – Excellent:** Student’s behavior and attitude are consistently excellent. The student is consistently a positive influence in class and shows respect for others.
- G – Good:** Student’s behavior and attitude are good in class. Student responds positively and promptly to correction. The student shows respect for others.
- S – Sufficient:** Student’s conduct or attitude is adequate.
- N – Needs Improvement:** Student’s conduct or attitude needs improvement. The student has been corrected repeatedly.
- P – Poor:** Student’s conduct or attitude is poor. The student is disruptive and responds slowly to correction.

Cheating: If a student is caught cheating, the following consequences will apply: the student will receive a **zero on the assignment**, and an **email will be sent home** by the teacher. The student will also serve **lunch detention** and may face **dismissal from the National Junior Honor Society (NJHS)**, if applicable.

Suspension: A student may be suspended for failure to comply with any school policy, including on a first offense. Conduct will be lowered where appropriate. The third suspension calls for immediate expulsion.

Expulsion: A student may be expelled without first being suspended, if necessary, in the judgment of the Administration, the offense is extremely egregious.

Any action taken by a student in the physical world or the digital world, which the Administration deems disruptive, contrary to the school’s philosophy, or embarrassing to the school, may result in an immediate suspension or an immediate expulsion.

Student Search and Seizure Policy: Trafton reserves the right to search/inspect lockers, desks, or any item brought to campus at any time. School administration may conduct searches at any time, even when the student is not present with their belongings. Students may also be required to empty book bags, pockets, sports bags, or pencil bags. Personal belongings, including cell phones and digital devices, on school property or at school events can be confiscated if they are deemed illegal, unsafe, or disruptive to classes or the operation of the school.

Respect for School Property: We appreciate the respect our students show for school property. Maintaining the building, equipment, and grounds demonstrates care for education and others. Students who damage property must repair or replace it and will face disciplinary action up to and possibly including expulsion.

Forbidden at Trafton

- ❖ Weapons of any type: i.e., Water guns, BB guns, knives, etc.
- ❖ Substances: narcotics, prescription or over-the-counter medications, tobacco, or tobacco-free products that are used for or simulate the effect of smoking, vaping, and chewing. This includes any form of electronic smoking device
- ❖ Alcohol
- ❖ Fidget spinners, putty, or slime of any type.
- ❖ Profanity and vulgarity in any form (*written or spoken*).
- ❖ Anything the Office considers lewd.
- ❖ Bullying or harassment – seriously or in jest, whether verbal, written, or online
- ❖ Fighting (serious offense and constitutes grounds for dismissal).
- ❖ Gum (never permitted on campus or at any Trafton function), and you will be sent home for the day if this happens.

STUDENT ACADEMIC POLICY

Academic Dishonesty: Academic dishonesty includes, but is not limited to: copying homework from another student or allowing someone else to copy your work; using notes when not permitted; looking at another student's paper during a test, quiz, or assignment; sharing answers during assessments; discussing test or quiz content with students who have not yet completed the assignment; giving or selling classwork or term papers to others; using quoted material without proper citation; and submitting work created by someone else, purchased online, or generated by artificial intelligence as your own. The use of AI or any other source to complete assignments or generate papers submitted for a grade is considered academic dishonesty. Consequently, the student will receive a failing grade on the assignment.

Study Materials: Each student is expected to do his or her share in maintaining study materials. To reduce wear and tear, all textbooks must be covered. A student will be charged the cost of textbooks or workbooks that are lost or needlessly abused. In the event that textbooks are uncovered after the first week of school, this may result in detention.

Elective Subjects:

Band: This is an elective choice in grades 5-8. No prior experience is needed for students who begin band in grades 5 or 6. Students new to Trafton in 7th and 8th grade may audition with the director for band placement. Membership requires the rental or purchase of an acceptable instrument along with all needed accessories. Beginner band students are screened by the director to place them on the instrument that best fits them and meets the program's needs.

Band 5th -8th: This course, as an elective for students in 5th-8th grade, will receive a numerical grade and a conduct grade. **If a student wishes to drop Band, it must be done before the 5th week of the first grading period.**

Spanish: This is a credit-bearing course and must be taken seriously. While learning a foreign language can be highly rewarding, not all students may be ready for this challenge. Parents are encouraged to thoughtfully consider their child's readiness before enrolling, as the course requires consistent time and effort. Any new student enrolling after the first semester who wishes to take Spanish must pass an assessment test before being placed in the class. **If a student wishes to drop Spanish, it must be done before the 5th week of the first grading period.**

Advanced Art: This elective course is available to students in 7th and 8th grade and will receive both a numerical grade and a conduct grade. Placement in Advanced Art is determined by the art teacher based on the student's demonstrated ability and readiness for advanced-level work.

Homework Policy:

Homework includes not just assigned tasks, but also extra reading, reviewing, and self-testing to master a subject. Students are responsible for writing down, completing, and turning in all assignments on time. Developing strong study habits—such as setting regular study hours in a distraction-free space with necessary materials—is essential.

Parents are encouraged to regularly check their child's assignment book and/or homework folder for school handouts and notes from teachers. **Homework not turned in during class is considered late**, regardless of whether it is brought later in the day by parents, nannies, or others—it will still be marked late.

All Grades: If a student has **more than two late homework assignments** per quarter, **any additional late work will result in loss of break time, detention, and loss of PE** until the assignment is completed.

Late Work Policy:

Grade 3rd-5th: If a student turns in an assignment late, a **10-point deduction will be applied for each day it is late**, until the assignment is submitted.

Grades 6th-8th: For assignments turned in late, **not due to absences**, the following penalties will apply: Work submitted **one day late will receive a 15-point deduction, and work two days late will receive a 30-point deduction**. After two days, the assignment must still be turned in, but the student will receive a **zero**.

Please note: During the second semester, 8th-grade students will NOT have the opportunity to make up missed or delinquent assignments. Any assignments submitted past the deadline will receive a zero.

Assignment Book: This spiral-bound book is broken down into months, weeks, days, and class periods. During daily classes, the student should write down the assignments and other information relating to that class. In afternoon homeroom, the student should review his/her notes and take all necessary papers, books, and binders home for evening study. Assignments are also posted on RenWeb.

8th Grade Algebra Credit Requirement: To receive credit for **8th-grade Algebra**, a student must maintain an **overall average of 80 or higher** throughout the course.

Note: The high school may require a placement test before granting credit.

Grading System: Report cards are sent home on the dates specified in the school calendar.

Grades can be checked at any time on RenWeb.

- A. 90 to 1004.0..... four grade points
- B. 83 to 89 3.0..... three grade points
- C. 77 to 82 2.0..... two grade points
- D. 70 to 76 1.0..... one grade point
- F. 69 & below 0..... no grade point

Honors:

Honor Roll = 3.6 average (or 3.57) in the six core academic subjects with no grade below a B. Students must have no "N" in conduct and no more than two "S" grades during a nine-week grading period.

A/B Honor Roll can be no less than 4 A's and 2 B's in core academic classes.

Director's List = 4.0 average – All year
(no 'N's and no more than two S's)

Honors Classes: Students must maintain an overall 3.2 GPA in the core academic subjects to remain in Honors classes. (This is not meant as a criterion for placement of applicants or new students.)

National Junior Honor Society – 8th Graders Only

Eligibility Requirements

- 1) A student must have a 3.6 average GPA for quarters 1, 2, and 3 with no grades below a "B". Eligibility is considered in April, so the quarter 4 grades are not available but will be used later for maintaining membership.
- 2) A student must have mostly E's in conduct during the 3rd quarter of 7th grade. No N's and no more than 2 S's can be present on their 7th Grade report card during any quarter 1, 2, and 3. Again, quarter 4 conduct can be used for maintaining or forfeiting membership in NJHS.
- 3) An in-school suspension, a trip or trips to the office or conduct write-ups could be grounds for rejection of an NJHS candidate.
- 4) A student cannot have excessive absences or tardies. Excessive tardies or absences would constitute 9 or more during any grading period. There are no allowances for any reason.

Maintaining NJHS Membership

- 1) A student is required to maintain a quarterly GPA of a 3.6 in order to continue to be a part of NJHS. If a student's GPA falls below a 3.6 during a quarter or if a student makes a grade below a "B" on the report card, he/she is put on probation. During probation a student is allowed to participate in all NJHS activities. However, once a student is on academic probation, he/she must have HIGHER than a 3.6 in the subsequent quarter. If a student ever has 2 quarters where his/her GPA is below a 3.6 or he/she makes another grade below a "B," he/she is no longer a part of NJHS and is not able to be readmitted.
- 2) If a student receives an N in conduct, this will result in immediate removal from NJHS and is not able to be readmitted. If a student does not maintain mostly E's in any quarter OR makes more than two S's in any quarter, they are put on probation. During probation a student is allowed to participate in all NJHS activities. Any subsequent quarter without mostly E's OR more than two S's will result in removal from NJHS and the student is not able to be readmitted.
- 3) If a student has any behavioral offense that goes against the pillars of NJHS, he/she can be removed immediately after the offense is reviewed by the office and/or the NJHS sponsor. An in-school suspension, a trip or trips to the office or conduct write-ups could be grounds for removal from NJHS.